

CHELMSFORD CLUB BYE LAWS

THE CHELMSFORD CLUB LIMITED BYE - LAWS

As authorised by Article 58 of the Articles of Association

CHELMSFORD CLUB BYE LAWS

The Managing Committee (Committee/ Board of Directors/ MC) of The Chelmsford Club Limited (Club), under the power vested in it by Article 58 of the Articles of Association, hereby **adopts** the following bye-laws in its meeting held on **25 December 2022**, in supersession of all prevailing bye-laws as on date. These Bye-Laws will come into force with immediate effect.

These Bye-Laws must be read in conjunction with the Memorandum of Association (MOA) and Articles of Association (AOA) of the Club & nothing stated herein will infringe the Memorandum and Articles of Association. These Bye-Laws are liable to alteration from time to time as may be deemed necessary by the Managing Committee.

The Onus of compliance with these Bye-Laws, is on the Members of the Club including informing the Club on time, all the material information to avail related benefits as clearly detailed in these Bye-Laws.

CHELMSFORD CLUB BYE LAWS

1 BYE LAWS – GENERAL PRINCIPLES OF MANAGEMENT

S.No.	GENERAL INFORMATION:	Heading
1.	The Club opens at 07:00 AM for sports and at 10:00 AM for all other Administrative activities. As regards food and beverages including Bar the timings are defined in the respective Bye-Laws between 11:00 AM to 11:00 PM on all days except on closed holidays. Members are expected to carry their membership card at all times.	Days and Time
2.	The Public rooms shall mean all rooms of the Club meant for the unrestricted use and enjoyment of the Members which shall include Life Member, Permanent Member, Corporate Member, Lady Member, Widow Member, Temporary Member.	Public rooms
3.	The Club House shall include the Main Lounge, The Bar, The Pub, Regency Room I & II, Administrative Area, Conference Room, Dining Hall, Coffee Room and T.V. Room, Card Room, Kitchen, Swimming Pool, Library, Country Club, P.S. Bedi Hall, Dhupia Hall, TV Lounge, Lobby, lawns, sports area and all other areas providing amenities, as also the buildings on the premises.	Area
4.	Games unless otherwise notified or intended, shall ordinarily therein include Tennis, Squash, Badminton, Swimming, Billiards and Cards.	Games
GENERAL PRINCIPLES OF MANAGEMENT :		
5.	The Chief Executive Officer (The Secretary), Chief Administrative Officer (CAO) and other employees of the Chelmsford Club Limited shall adhere to the rules and regulations governing conduct of business as well as their personal conduct as specified from time to time by the Managing Committee.	CEO, CAO, other employees
6.	The Secretary shall be deemed as the Chief Executive Officer (CEO) of the Club, and shall be considered a Key Managerial Personnel (KMP) in terms of the Companies Act, 2013 irrespective of whether this is intimated to the Ministry of Corporate Affairs, and for all practical purposes.	
7.	He shall work under the general direction of the Board of Directors, also known as the Managing Committee of the Club. He shall be responsible for compliance with all applicable laws and compliances, needed for the general upkeep of the premises, the well-being of the Members and their guests and all other persons within the premises.	

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8.	He shall bring to the notice of the Office bearers and / or Managing Committee all compliances needed, notices received and such like; for the smooth running of the Club and shall be entitled to avail the services of the relevant persons / firms / companies, etc to aid in carrying on his duties; subject, however, to the approval of the Managing Committee for retention of any aid, wherein an outflow of Club's funds is to be allocated.	
9.	He shall be responsible for the application and the renewal of all requisite licenses, approvals, permissions, sanctions needed to run the Club, including for Fire, Liquor under Excise Laws, Catering, GST, Income Tax, Hygiene, etc.	
10.	He shall serve as the bridge between the Members, their guests, external agencies, service providers and the Directors (Members of the Managing Committee) of the Club.	
11.	He shall respect, maintain and follow protocols and practices, especially pertaining to hierarchy, of management and office bearers.	
12.	The Memorandum and Articles of Association of the Club shall take precedence over all bye-laws, rules etc. that have been passed or may be passed by the MC as provided under <u>Article 58</u> . The Bye laws shall not be inconsistent with or repeal anything contained in the Memorandum and Articles of Association. In case of any inadvertent infringement of the MOA & AOA by any Rules or Bye-Laws; the MOA & AOA shall prevail and that particular Rule / Bye-Law shall be deemed redundant.	AOA precedence
13.	It shall be the duty and responsibility of the Chief Executive Officer (The Secretary) to ensure that all office bearers of the MC are promptly apprised in writing of any likely breach of the Memorandum and / or Articles of Association on any matter under their consideration.	Breach of AOA
14.	The Club should acquire/ have at all times, appropriate software to match the entries of the Member/ temporary/ visiting Members with the coupons purchased and sales at the Bar/ Dining rooms/ outlets. This will obviate, to a large extent, misuse of the Club by outstation Members and Members of the Club and regulate the entertainment of (repeated) guests by Members based on appropriate access control systems.	software
15.	The MC should periodically vet the reciprocal arrangements that the "Club" has with other Clubs in India and abroad to ensure a similarity in standard and quality of facilities and Members.	reciprocal arrangements

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16.	The Rules may be altered periodically , as and when the MC may decide, in the best interests of the Club and the alterations shall be shared with the Members for their understanding.	Periodic alteration
17.	The MC by a resolution and through Chairman, may delegate authority , to any officer / Secretary / office bearer of the Club to alter a particular Bye-Law, in case of any exigency or otherwise and shall, thereafter ratify the same at any subsequent MC meeting.	Authority delegation
	DISCIPLINARY MEASURES:	
18.	Disciplinary proceedings should be recorded and maintained with the Secretary who is also authorized to act as disciplinary authority. While acting as disciplinary authority, the Secretary may consult/seek assistance/ advice, and/ or take opinions of the Disciplinary Committee/ office bearers and/ or Managing Committee, and shall act in consonance with the AOA of the Club.	Disciplinary Committee
	ONUS ON MEMBERS:	
19.	<p>The Onus of compliance with these Bye-Laws is on the Members of the Club including informing the Club on time, all the material information, including to avail related benefits if any, inter-alia:</p> <ol style="list-style-type: none"> 1. Change of the address, including the outstation address, with proof of residence. 2. Attaining the age of 65 years with the proof including Birth Certificate /Aadhaar Card/ Voter ID/ Driver License. 3. Upon the sad demise of the Member a copy of Certificate of Death, alongwith a letter informing the same by the relatives of the deceased Member. 4. Dependent Children of the Members, upon attaining the age of 21 but before attaining the age of 22 years, in case desirous of becoming a Permanent Member of the Club, to apply for the same to the Club, by obtaining an official receipt upon paying the prescribed fees. 5. Widow Member: Upon the sad demise of the Member of the Club, the spouse, in case, desirous of becoming a Widow Member, upon providing the death certificate of the deceased Member, can apply to the Club for Widow membership, 	

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	<p>upon paying the prescribed fees, as per the provisions of the Club.</p> <p>It is incumbent on the Member to inform the Club, the duty and onus is on them.</p> <p>The above are examples of compliance and is not to be considered an exhaustive list.</p> <p>Use of the Club, in violation of the above, shall be subject to action by the Club, as the MC may deem fit.</p>	
20.	<p>The following should result in suspension of Club membership pending enquiry, this will be equally applicable to all categories of Members (regardless of) whether the defaulter is a Life Member, Permanent Member, Corporate Member, Lady Member, Temporary Member and Visiting Member regardless of when the falsification or violation of records/ procedures is detected:</p> <ul style="list-style-type: none"> (i) Misuse of a Member's card; (ii) Forgings Member's signature; (iii) Falsification of personal details or violation/by-passing of established norms for membership; (iv) Misappropriation of Club funds; (v) Sexual harassment; (vi) Drunkenness and / or violent / or loud behaviour; (vii) Use of abusive language to a fellow Member or staff / employee; (viii) Repeated violations of Club's Memorandum and / or Articles of Association, Bye-Laws, rules / regulations or standard of decorum and etiquette expected of a Member of the "Club". 	Suspension
21.	<p>The suspension / termination of Club membership, will be in accordance with the Articles of Association, <i>inter-alia</i>, Article 15 and others. This will be equally applicable to all categories of Members (regardless of) whether the defaulter is a Life Member, Permanent Member, Corporate Member, Lady Member, Temporary Member and Visiting Member.</p>	Termination / Disciplinary Notice
22.	<p>Arms and Ammunition are strictly not allowed in the premises of the Club.</p> <p>Strict disciplinary action, including complaint to regulatory authorities, termination of membership, etc. as the Managing Committee may deem fit, shall be taken in case of non-compliance.</p>	

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	CATERING SERVICES:	
23.	The MC must ensure that vested interests do not develop in the Club. For this they should energetically ensure that all catering contracts are given to outside contractors eg. the Dining Room, Coffee Lounge, P S Bedi Hall, Regency Room, Dhupia Lounge, Pub etc. for parties, receptions etc. as advertised and re-tendered periodically.	Catering Contracts
24.	Existing contractors should be allowed to re-apply but the same must be reasonably profitable to the Club. In the case of catering in the Club lawns the present system of only <u>one</u> or <u>two</u> caterers being permitted is monopolistic, improper, incorrect and detracts from the convenience of Members. For catering in the Club lawns and Club's Party Hall the Club should empanel <u>three</u> to <u>four</u> caterers having different rates but all with a reputation for hygiene, good quality of food and service and allow Members to choose one of their choice depending on how much they are prepared to spend. Every caterer will have their own menu according to their specialties and prices will be determined by the Bar & Catering Committee.	Rules for Renewal of Contracts
25.	In any case the call for tenders and advertisement must be placed on the Club notice-board for information of all Members and for transparency (and displayed on the Club web site).	Display of Notice
	<u>GENERAL ETHICS: TO BE OBSERVED AT ALL TIMES:</u>	
26.	Every Member of the Club is expected at all times to ensure that the decorum, traditions, and etiquette of the Club are properly maintained.	
27.	No Member of the Club is expected to behave in any manner which is against the interest of the Club, whether while using the Club or outside the Club.	
28.	In case any Member comes to know of any actions of any other Member which are detrimental to the larger interests of the Club, it is his duty to admonish such Member and bring this to the notice of the Managing Committee.	
29.	Club property be used with due care and regard for its maintenance and upkeep.	
30.	No Member, dependent, visitor or guest shall damage, mutilate, or take away from the Club for any reason whatsoever, any newspaper, book or any other article, crockery or any other item, being the property of the Club. Any Member or visitor defacing, breaking or otherwise damaging / removing the property of the Club, shall at the discretion of the	

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	Committee be called upon to make good such damage or loss and to pay such further amount by way of fine as the Committee may decide. A Member shall be liable for any breakages, loss or damage caused by guests or visitors introduced by him/her.	
31.	Strict observance of the etiquette and rules for restricted use of mobile phones, and other PDAs shall be ensured.	
32.	Mobile phones to be kept on silent/vibration modes. Use of Mobile phones in the dining rooms, bars, card rooms is not permitted. Infringement will attract a penalty.	
	CARS & PARKING:	
33.	Motor Cars and other vehicles shall be parked in the parking slots provided. Chauffeur driven cars shall be parked in the areas marked exclusively for the purpose.	
34.	Members are requested to assist the Club by ensuring that their cars are parked in an orderly fashion between the lines in the parking area. Under no circumstances should the car be parked along the verges of the "IN" and "OUT" gates. Breach of these rules would entail disciplinary action or any other action deemed fit by the Committee.	
35.	Use of horns is strictly prohibited within the Club and a fine of Rs.100/- will be levied for over-speeding and use of horns. Members are expected to follow the driving speed restrictions and respect pedestrian on the way inside the Club.	
36.	Personal drivers, while waiting, shall confine themselves to the area where the car is parked and shall not loiter in the Club premises. They are liable to be questioned and or checked by the Club Security.	
37.	No vehicle shall be left under the porch of the Main Building or of the Annexe or in the drive ways. As regards two wheelers within the Club premises, they shall be parked properly in the place provided for them.	
38.	All Members of the Club should display the Club sticker on their vehicles for security reasons. Stickers are available at the reception at the prescribed fee.	
	<u>CONDUCT AND TIPPING OF CLUB EMPLOYEES :</u>	
39.	Behaving in a courteous manner with all Club executives and staff.	

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40.	While on duty, Club employees are forbidden from leaving their allocated place of work. They shall neither run personal errands within the Club nor shall they be sent outside the Club premises other than for Club related work.	
41.	The conduct of a Club employees shall in no instance be made a matter of personal reprimand/action by any Member. All complaints regarding the behavior and conduct of Club employees shall be made in writing to the Secretary, who shall enquire into the circumstances of the case and take action as may be considered necessary and advice the Member concerned.	
42.	Complaint/Suggestion Books are provided in the Club. Members may register their complaints/suggestions in the Complaint Books.	
43.	Tiping is discouraged - No Member, visitor, dependent or guest shall give any money, fee or tip to any employee of the Club nor shall the latter receive the same on any pretense whatsoever. If Members desire, they may deposit the money into the tipping box earmarked for that purpose, which shall be divided equitably between the staff.	
	<u>INTER PERSONAL CONDUCT:</u>	
44.	<p>All Members are required to maintain proper protocol and decorum while dealing with Members and the employees of the Club. The following actions are specifically prohibited as being against the code of conduct.</p> <ul style="list-style-type: none"> a) Raising voice while speaking to Fellow Members or their guests. b) Using rude, un-parliamentary and threatening language. c) Involving in an assault or affray with any other Member or Club guests. d) Uncivilised activities in public such as using of cell phones in the hearing of fellow Members. <p>The Members should also keep in mind and ensure that:</p> <ul style="list-style-type: none"> a) Pedestrians have a right of way in the Club premises. b) Display due respect and regard to all especially towards ladies and senior/elderly Members. c) Customary wishing/ greetings should be encouraged amongst Members. Adopt a helpful attitude towards fellow Members, wherever possible both inside or outside the Club. d) Use of courteous language. 	

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	<u>ACTIONS WITH DISHONEST INTENTIONS / MALAFIDE INTENT:</u>	
45.	<p>All Members are required to be sincere and honorable in all their dealings with Club staff and other Members. Some common misdemeanours are listed below:-</p> <ul style="list-style-type: none"> a) NOT signing of guests in registers. b) Intentionally signing of chits with wrong name and number. c) Making wrong declarations, wrong scores and such like misdemeanor in game of Cards. d) Not clearing Club dues in time. If there is an error, Members shall resolve it. e) A common box will be kept at the Reception for putting tip, which will be distributed equitably to the staff. 	
	<u>GENERAL</u>	
46.	The Club opens at <u>06:00</u> AM for sports and the food and beverages including Bar shall be closed at <u>11:00</u> PM on all days except on days specified. Members are expected to carry their membership card at all times.	
47.	Full replacement value will be charged for all accidental breakages of the Club property by Members and their guests, but if, in the opinion of the Committee the breakages are willful damages upto two times the value may be charged.	
48.	All notices intended for the Notice Board of the Club must be sent to the Secretary and signed by him, before being placed on the Notice Board. A notice will not ordinarily be left on the Board for more than <u>10</u> days.	
49.	The Club will not be responsible for any payments made in cash, unless such payments are made to the cashier, and an official receipt is obtained.	
50.	Complaints and suggestions should ordinarily be made in suggestion books which have been kept for this purpose at various important places.	
51.	No Member shall take away or mutilate any books, papers, newspapers, magazines or periodicals. A Member infringing this rule shall be fined an amount equivalent to the cost of the removed or mutilated item/items.	
52.	Smoking is restricted to smoking are as in the Club premises as will be notified periodically.	

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53.	Photography / photo shoot inside the Club is not permitted except on very special occasions or with explicit permissions.	
54.	Any person indulging in commercial/business activities within the premises of the Club without due permission will be subject to strict disciplinary action.	
	<u>CLUB HOLIDAYS:</u>	
55.	<p>As per the decision of the Club services during holidays will be as under:</p> <p>National Holidays: (26 January, 15 August, 2 October)–</p> <p>Club services will remain completely closed on these days.</p> <p>Gazetted Holidays/ restrictions declared by the Government authorities/ any other holiday duly notified by the Club:</p> <p>(Holi, Rakshabandhan, Janmashtami, Dusshera, Diwali etc.)</p> <p>The working of the Club for aforesaid days shall be duly notified.</p>	
	<u>FORCE MAJEURE / EXIGENCIES:</u>	
56.	The MC retains the authority to take all decisions in the best interest of the Club, especially in force majeure cases as well as in case of special exigencies including but not limited to Lock down, Public protests etc. and the Members shall abide by them.	
	<u>DISPUTES AND JURISDICTION:</u>	
57.	The courts in Delhi shall have exclusive jurisdiction in relation to any dispute relating to the Club.	

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2 BYE LAWS - Members, Managing Committee & President

Serial Number	These Rules shall always be read in conjunction with the Memorandum of Association (MOA) and Articles of Association (AOA) (Charter Documents), of the Club.	Heading
	MEMBERS:	
1.	<p>The term 'Member' as used in the following Bye-Laws includes all categories of Members <u>as defined in the AOA</u> as listed below:-</p> <ul style="list-style-type: none"> - Patron in Chief and Patron - Vice Patrons - Life Members - Permanent Members - Corporate Members - Temporary Members - Permanent Members (Widow of a Member) - Honorary Members - Lady Members shall include Permanent Lady Member and Temporary Lady Member - Visiting Member 	
2.	<p>In terms of Article 5 of the Articles of Association, the following Members do not have the right to vote, attend the AGM or stand for elections:</p> <ul style="list-style-type: none"> - Temporary Member - Permanent Membership for the Widow of a Member - Honorary Member - Temporary Lady Member - Visiting Member 	

	MANAGING COMMITTEE:	
3.	The Managing Committee shall hereinafter be referred to as "MC"	MC
	Roles, Duties, Responsibilities and Functions:	

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4.	The Managing Committee shall act in accordance with all the powers vested in it by its Memorandum of Association, by these Articles of Association, inter-alia, (<u>Article 57, 58 (a) to (r) and 59</u>) and by the Statute of Law.	Powers
5.	The Managing Committee of the Club shall be duly elected by Members as mentioned in AOA. The MC may delegate authority to any person, generally, or specifically, by resolution of the Managing Committee, as per Articles of Association or bye-laws of the Club.	Election / Delegation
6.	The Managing Committee of the Club shall until otherwise determined by the Club in General Meeting consist of not more than 25 Members and shall be elected as provided in the <u>Article 39</u> of the Articles of Association.	Total number
7.	The MC shall elect from amongst themselves a Chairman, an Honorary General Secretary, Honorary Secretary, an Honorary Treasurer or any other office bearers, as they may desire, at a meeting.	Office bearers
	CODE OF CONDUCT FOR ELECTIONS OF MANAGING COMMITTEE AND PRESIDENT OF THE CLUB:	
	GENERAL RULES	
8.	It is important that the elections of “The Club” are conducted in a manner that upholds the dignity of this august institution. It is the duty of our Members to ensure that the election process enhances the prestige of the “The Club”, which is considered amongst one of the finest Clubs in the country.	Dignity
9.	Indulging in criticism of other candidates in any manner, either verbal, electronic or written (e.g. Spreading rumors or gossiping about individuals, writing anonymous letters, sending indiscriminatory emails or making baseless and false allegations etc.) should not be done.	No Badmouthing
10.	There will be no canvassing of any kind within the Club premises on the day of election.	No canvassing

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11.	Using of relatives or friends on the day of election as proxy canvassers is not permitted.	
12.	All candidates seeking election will follow the Election procedure defined in the AOA and the Companies Act, 2013. Scrutinizers for the process will also be appointed in keeping with the AOA and the Companies Act, 2013.	Election procedure & Scrutinizers
13.	The Secretary shall circulate a circular along with the notice of AGM to all the Members entitled to vote, inviting them to state, not less than 14 clear days before the meeting, whether they are desirous of serving on the Managing Committee of the Club. The process of Election shall be followed as given in the Charter Documents.	Conduct of Elections
	CANDIDATURE FOR MANAGING COMMITTEE:	
14.	Every Member, other than retiring Member, standing for election whether on his own or proposed by any other Member, is required to deposit with the Club along with his nomination papers, a sum of Rs. 1,00,000 (Rupees One Lac Only) by way of Cheque or Demand Draft as security deposit.	Security Deposit
15.	The amount of the security deposit shall be refunded if the Member gets elected or gets more than twenty-five per cent of total valid votes cast, otherwise the security amount shall be forfeited under Section 160 of the Companies Act, 2013.	Refundable on re-election
16.	Subject to Article 46 of the Articles of Association, a Member shall not be eligible to stand for election of the Managing Committee, if he has attained the age of 65 years.	Age bar
17.	Undertaking to be signed by candidates contesting for the Managing Committee. <i>** Members found indulging in what may be judged as unfair practice by the Managing Committee in the period prior to filing of Nominations will not be permitted to file their nominations and contest.</i>	Undertaking

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18.	<p>Along with filing of Nomination, the candidates shall provide their consent to Act as Director under Section 152 of the Companies Act 2013 and agree to abide by the Memorandum and Articles of Association, Bye Laws, rules regulations and previous resolutions of the MC.</p>	Consent to Act as Director
19.	<p>Under Section 164 (1) & 164 (2) of the Companies Act 2013, a person shall not be eligible for appointment as a Director (including Director appointed in Casual Vacancy) if:</p> <ol style="list-style-type: none"> 1. He is of unsound mind and stands so declared by a competent court; 2. He is undischarged insolvent; 3. he has applied to be adjudicated as an insolvent and his application is pending; 4. He has been convicted by a court of any offence, whether involving moral turpitude or otherwise, and sentenced in respect thereof to imprisonment for not less than six months and a period of five years has not elapsed from the date of expiry of the sentence; Provided that if a person has been convicted of any offence and sentenced in respect thereof to imprisonment for a period of seven years or more, he shall not be eligible to be appointed as a director in any company; 5. An order disqualifying him for appointment as a director has been passed by a court or Tribunal and the order is in force; 6. He has been convicted of the offence dealing with related party transactions under section 188 at any time during the last preceding five years; or 7. He has not complied with sub-section (3) of section 152– Cannot be appointed unless DIN has been allotted; 8. As per Section 165(1) – He is already a Director in 20 companies including 10 public companies; 9. He who is or has been a director of a company which— <ol style="list-style-type: none"> a. Has not filed financial statements or annual returns for any continuous period of three financial years. b. Has failed to repay the deposits accepted 	Disqualifications

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	<p>by it or pay interest thereon or to redeem any debentures on the due date or pay interest due thereon or pay any dividend declared and such failure to pay or redeem continues for one year or more,</p> <p>shall not be eligible to be appointed as a director of the Club for a period of five years from the date on which the said company fails to do so.</p> <p>10. No member shall be eligible to contest elections for appointment to the Managing Committee of the Club as director nor shall be appointed an additional director/director in a casual vacancy /alternate director/of the Club, and shall not be associated with the day to day working of the club, in any manner, if he has been found to have taken any action (including inaction) which is detrimental to the interests, character, harmony, stability nature, prestige of the Club; after a formal decision by the Management Committee has been taken in the matter, and disciplinary proceedings by way of show cause notice have been initiated by the Managing Committee, against such member and the outcome of such disciplinary proceeding is still pending.</p> <p>11. No member shall be eligible to contest elections for appointment to the Managing Committee as director nor shall be appointed as an additional director/director in a casual vacancy /alternate director of the Club and shall not be associated with the day to day working of the club, in any manner if held guilty in any disciplinary proceeding initiated against such member by the Club. Such members shall be eligible to contest any election after 05 (Five) years of his unconditional apology to the Club after being held/pronounced guilty.</p> <p>12. Any member desirous of contesting elections for appointment to the Management Committee as director or an additional director/director in a casual vacancy/alternate director of the Club should be a Permanent member of the Club for at least 7 (Seven) continuous years preceding his/her election.</p> <p>The candidates should also not have been disqualified as per Article 15 and Article 46 of</p>	
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	<p>the Articles of Association of the Club.</p> <p>The above restrictions are not exhaustive and any other restrictions provided in Law/AOA/ imposed by the Club from time to time shall also apply.</p>	
	CANDIDATURE FOR PRESIDENT:	
20.	<p>Article 44(a) of the Articles of Association states that a President in addition to the strength of the MC of 25 Members shall be elected at every AGM, to hold office until the close of the next Annual General Meeting or until he ceases to be a Member of the Club whichever shall be earlier.</p> <p>The President shall be entitled to preside at every meeting of the Managing Committee, as per Article 53 of the Articles of Association of the Club. In case of absence of the President the meeting shall be presided as per the provisions of the Articles.</p>	AOA, Article 44
21.	<p>Since, the President is entitled not only to attend all the Managing Committee Meetings but also to preside at every meeting of the Managing Committee and also, he represents the Club as its figurehead. Being such an important, prestigious and relevant position, it is thought fit that only young, serious and worthy people apply and get elected. To ensure the same it is thought fit to make bye-laws providing disqualifications and requirement of pre-deposit to ensure that only young, serious, energetic and dignified persons apply and get elected for the post of President and that he shall share the duties and responsibilities pari passu with the Managing Committee.</p>	Requisites & Responsibility
22.	<p>A person shall not be eligible for appointment as President if:</p> <ol style="list-style-type: none"> 1. He is of unsound mind and stands so declared by a competent court; 2. He is undischarged insolvent; 3. He has applied to be adjudicated as an insolvent and his application is pending 4. He has been convicted by a court of any offence, whether involving moral turpitude or otherwise, and sentenced in respect thereof to imprisonment for not less than six months and a period of five years has not elapsed from the 	Disqualification

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	<p>date of expiry of the sentence;</p> <p>5. Provided that if a person has been convicted of any offence and sentenced in respect thereof to imprisonment for a period of seven years or more, he shall not be eligible to be appointed as a director in any company;</p> <p>6. He has been convicted of the offence dealing with related party transactions under section 188 of the Companies Act, 2013 at any time during the last preceding five years.</p> <p>7. If he has attained the age of 70 years.</p> <p>8. Any member desirous of contesting elections for appointment to the Post of President, in any manner, if he has been found to have taken any action (including inaction) which is detrimental to the interests, character, harmony, stability nature, prestige of the Club, shall be disqualified to contest elections for the post of President, after a formal decision by the Management Committee has been taken in the matter, and disciplinary proceedings by way of show cause notice has been initiated by the Managing Committee, against such member and the outcome of such disciplinary proceeding is still pending.</p> <p>9. Any member desirous of contesting elections for appointment as President of the Club, should not have been held guilty in any disciplinary proceeding initiated against such member by the Club. Such members shall be eligible to contest any election after 5 (Five) years of his unconditional apology to the Club after being held/pronounced guilty.</p> <p>10. Any members desirous of contesting elections for appointment as President of the Club should be a Permanent member of the Club for at least 10 (Ten) continuous years preceding his/her election.</p>	
23.	Every Member standing for the post of President, is required to deposit with the Club, at the time of	Security Deposit

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	his nomination, a sum of Rs. 1,00,000 (Rupees One Lac Only) by way of Cheque or Demand Draft as security deposit.	
24.	The security deposit of Rs. 1,00,000 (Rupees One Lac Only) mentioned in Bye-law above shall be refunded to the Member if the Member gets elected to the post of President, or gets more than twenty-five per cent of total valid votes cast; otherwise the security amount shall stand forfeited.	Refund/ forfeiture of security deposit

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3 BYE LAWS –FOOD AND BEVERAGES

S. No.	FOOD AND BEVERAGES					
1.	Appropriate dress will be worn in the Club and on functions held in the Club	Dress Code				
2.	The rates for food will be fixed by the Managing Committee based on the recommendations of the Food and Beverages Committee.	Rates to be fixed by MC				
3.	Meals booked in advance will be chargeable at the time of booking and payment will be billed in full whether the booking is taken up or not, unless notice of cancellation is given to the concerned authority at least 72 hours before meal is required.	Billing & Cancellation				
4.	Eatables, beverages or alcoholic drinks for consumption in the Club from outside is not permitted.	Outside eatables not allowed				
5.	Members can collect their order for food from the Dining Hall or authorised area.	Takeaways				
6.	<p>Meal hours</p> <p>Lunch and Dinner will not be served after 03:00 PM and 11:00 PM respectively, except on special occasions which will be promulgated well in advance</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">Lunch</td> <td>11:00 AM to 03:00 PM</td> </tr> <tr> <td>Dinner</td> <td>07:00 PM to 11:00 PM</td> </tr> </table>	Lunch	11:00 AM to 03:00 PM	Dinner	07:00 PM to 11:00 PM	Timings of Meal
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7.	<p>BAR Timings</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">Morning</td> <td>11:00 AM to 03:00 PM</td> </tr> <tr> <td>Evening</td> <td>07:00 PM to 11:00 PM</td> </tr> </table>	Morning	11:00 AM to 03:00 PM	Evening	07:00 PM to 11:00 PM	Timings of Bar
Morning	11:00 AM to 03:00 PM					
Evening	07:00 PM to 11:00 PM					
8.	Liquor will be sold as per excise rules. The purchase of wines, spirits etc. by the bottle for consumption in the Club is not permitted. Members are not permitted to bring liquor from outside whether the same is available in the Club or not.	Purchase of liquor				

CHELMSFORD CLUB BYE LAWS

9.	Liquor will not be served to Members below 21 years as per Delhi Excise & Liquor laws. Any Member found violating the rule will be dealt with strictly.	Age restriction
10.	The Club Bar will close daily at 11:00 PM except on special occasions for which an extension has been granted.	Closing hours
11.	Offering drinks to staff inside the Club is not permitted. If brought to notice of the Secretary will be held liable for Disciplinary Actions.	Disciplinary Actions

CHELMSFORD CLUB BYE LAWS

4 BYE LAWS - DRESS CODE (ATTIRE PERMITTED)

S. NO.	DRESS REGULATIONS	HEADING
1.	Good dressing speaks of a good personality for all ages. Even children should be encouraged to dress up well while visiting the Club. All Members, dependents and Guests are expected to be dressed in appropriate attire while in the Club premises and maintain the decorum and dignity of the Club.	Appropriate attire
2.	Following guidelines should be adhered strictly. <i>Any violation will invite issuing of a warning letter and repeated violations will be dealt with through disciplinary action. (No member to indulge in arguments with the staff member, unnecessarily, for pointing out any deficiency).</i>	Violations
3.	All Dining Places, Library, All Bars, Card Rooms, Billiards Room and the Lounges <ul style="list-style-type: none"> • Lounge Suit/Combination/Bandh gala • Jodhpur Coat & Trouser • Safari Suit / Bush Shirt/ T Shirt and Trouser • Trouser with Chinese / Collared Shirt • National dress. • Polo neck sweaters with jackets (only during winters) 	All Dining Places, Library, All Bars, Card Rooms, Billiards Room and the Lounges
4.	For Dance Floor / Special Occasions (X-Mas, New Year etc.) <ul style="list-style-type: none"> • Lounge Suit/Combination with tie/Bandhgala • Jodhpuri Coat & Trouser • Trouser with Collared Shirt (Tucked inside) 	For Dance Floor/ Special Occasions (X-Mas, New Year etc.)
	Appropriate Dress for Sports / Swimming Pool:	
5.	<ul style="list-style-type: none"> • Predominantly white collared T-shirts with subtle logos (white pullovers for winter). • Tennis shorts / lowers • Tennis shoes / non marking shoes for squash (white predominantly) • Nylon / cotton socks white 	Tennis/Squash
6.	<ul style="list-style-type: none"> • Appropriate Swimsuits only • Head gear for members with long hair 	Swimming Pool

CHELMSFORD CLUB BYE LAWS

ATTIRE NOT PERMITTED

7.	Attire Not Permitted Inside the Main Building <ul style="list-style-type: none">• Patkas / Caps / Hats;• Sports Shoes / sneakers / Keds /Canvas shoes;• Sports clothes/Shorts, Three fourths, Tights etc.;• Rubber Chappals/Sandals without back strap;• T-Shirts without collars and figures or slogans embossed;• Round necked T shirts;• Shirts with figures or slogans embossed;• Torn / distressed / faded jeans or cargos;• Shoes without socks;	Non-permissible attire
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CHELMSFORD CLUB BYE LAWS
5 BYE LAWS - GUESTS, DEPENDENTS

I	GUESTS:	
1.	Any member bringing guests to the Club should enter their particulars as also his name in the guest book. For the convenience of members guest books are kept with the receptionist.	Guest Book
2.	Guest's ID should be shown at the Reception for recordkeeping.	Identity Card
3.	The cooperation of members is necessary for the enforcement of this rule, and they are requested to ascertain from the guest book and otherwise that any such resident whom they propose to invite has not been brought to the Club as a guest of any member earlier in the month because of which he exceeds the limit laid down in terms of days.	Tracking of guest
4.	<p>Guests are permitted as under:</p> <p>Member Guests - 08 guests @ Rs 50/-per guest and more than 8 to 16 @ Rs 100/- (No of guests should not exceed more than 16 including the Members)</p> <p>Dependents: No guests allowed</p>	Number of Guests allowed per member
5.	Every member bringing guests to the Club shall ensure that the dress regulations of the Club and the Excise regulations are observed by them.	Dress Regulation
6.	<p>Normal Guest charges on all days of the week are Rs. 50/- per head provided the number of guests is less than 8 and Rs 100/- if number exceeds more than 8.</p> <p>These charges are subject to revision by the Managing Committee from time to time.</p>	Charges
7.	Members who do not comply with the requirement of entering the names of guests in the register kept for the purpose will pay a penalty.	Fine
8.	For Card Rooms only 10 guests in a month per member is permitted.	Card Room
A.	Affiliated Clubs	
	<p>LIST OF AFFILIATED CLUBS:</p> <p>(i) Agra Club Ltd: 191, the Mall, MG Road Agra , UP - 282001</p> <p>(ii) Bankipore Club: Judges Court Road, Patna, Bihar - 800001</p> <p>(iii) Beldih Club: Beldih Triangle, Bistupur Jamshedpur 831001</p>	

CHELMSFORD CLUB BYE LAWS

<p>(iv) Century Club: 1, Seshadri Road, Bangalore, Karnataka - 560001</p> <p>(v) Chandigarh Club Ltd. Sec-1, Near CM House, Chandigarh -160001</p> <p>(vi) The Amritsar Club: Rambagh Gardens, Amritsar Punjab</p> <p>(vii) Cosmopolitan Club: P.B No 371, 63 Anna Salai, Chennai - 600002</p> <p>(viii) Deccan Gymkhana Club: Talim Pavilion, 759/2, Pune – 41004</p> <p>(ix) Dehradun Club Ltd: 15 New Survey Road, Dehradun, UK-248001</p> <p>(x) Emerald Garden Club: 712/1, Rampura Road, Jaipur - 302026</p> <p>(xi) Hindustan Club Ltd: 4/1, Sarat Bose Road, Kolkata – 700020</p> <p>(xii) India Club, Kobe Japan: Yamamoto Dori Japan – 6500003</p> <p>(xiii) Jaipur Club Ltd: Jacod Road Jaipur – 302006</p> <p>(xiv) Umed Club: Old Public Park Road, Jodhpur - 342006</p> <p>(xv) Jaisul Club: Jethwai Road Jaiselmer Rajasthan – 345001</p> <p>(xvi) The Calcutta Punjab Club Ltd: 21, Ballygunge Circular Road, Kolkata</p> <p>(xvii) Mysore Sports Club: Narasiharaja Boulevard Ext, Mysore - 570011</p> <p>(xviii) Poona Club Ltd: 6, Bund Garden Road Pune – 411001</p> <p>(xix) Srinagar Club: The Bund, Srinagar, Kashmir</p> <p>(xx) Ranchi Club Ltd : 5, Club Road Ranchi - 834001</p> <p>(xxi) Sutlej Club: Mall Road, Ludhaina Punjab – 141001</p> <p>(xxii) The Bombay Presidency Radio Club: 157, Colaba, Mumbai - 400005</p> <p>(xxiii) The Shillong Club: MG Road, Shillong- 793001</p> <p>(xxiv) Trivandrum Club: Thiruvananthapuram, Kerala - 695010</p> <p>(xxv) Bowring Institute Club: Bengaluru, Karnataka-560001</p> <p>(xxvi) Rajindra Gymkhana & Mahendra Club: Patiala, Punjab-147001</p>	
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CHELMSFORD CLUB BYE LAWS

	<p>(xxvii) Cawnpore Club Ltd: Kanpur, Uttar Pradesh-208004</p> <p>(xxviii) Field Club: Udaipur, Rajasthan-313001</p> <p>(xxix) Khar Gymkhana: Mumbai, Maharashtra-400052</p> <p>(xxx) Gulmohar Greens – Golf & Country Club Ltd: Ahmedabad, Gujrat-382110</p> <p>(xxxi) The Yeshwant Club: Indore, Madhya Pradesh-452003</p> <p>(xxxii) Goa Gymkhana Club: Mandrem, North Goa-403512</p> <p>(xxxiii) New Patna Club: Patna, Bihar-800001</p>	
9.	Such Members can use the Club on reciprocal basis only for a period of 120 days in a calendar year and not more than 10 days in a month.	
10.	They should not be residents of Delhi /NCR and they should produce proof of residence, membership ID and Introduction card of parent Club.	
11.	They can bring guests as per restrictions imposed and on payment of the prescribed fees	
12.	They should adhere to the Club dress code and other rules and regulations.	
II	DEPENDENTS:	
13.	All dependents using the Club must be in possession of Club identity card which should be produced by them when requested to do so by any Club official.	
14.	Dependents of members between the ages of 8 and 18 years are permitted to use the Club if the member pays additional monthly subscription as laid down in the Articles.	
15.	Children under the age of 21 years are not permitted in the Bar.	
16.	Dependents under the age of 21 years are not allowed to enter the main bar .Alcoholic drinks to guests under 21 years will not be served as per Delhi Excise Laws. This applies to MC/Guests/any other category. Alcoholic drinks will not be served/should not be consumed except in the Bar.	
17.	No Dependents in Swimming costume are permitted to come over to the Main Club building or to wander about or sit in the Lawn.	

CHELMSFORD CLUB BYE LAWS

18.	Dependents are permitted to sign vouchers for drinks and food. They are not permitted to bring guests.	
19.	Children are expected to be dressed appropriately as per their age and weather conditions.	

CHELMSFORD CLUB BYE LAWS

6 BYE LAWS - PARTIES

PARTIES																		
A.	Reservation of Club Premises for Parties:																	
1.	Club premises, Party Halls are meant strictly for members only and in select venues for guests of members. These shall be available and allowed for holding of personal events such as birthday parties, anniversaries, dinners, lunches receptions, engagement parties etc. by the members. The P.S. Bedi Hall, Dhupia Hall, Regency Halls I & II, Conference Room, Pub and Lawn can be booked by the members for their guests' parties.	Policy																
2.	Ceremonies like Sehra Bandi, Jai Mala and ceremonies connected with marriages such as marriage processions, bridegroom riding on a horse back, erection of vedies, playing of shahanai etc is strictly prohibited. However, marriage functions not requiring the above, such as engagement, reception are allowed.	Restriction on marriage procession except reception																
3.	Only recognized service bands / club provided music will be permitted to play.	Bands																
4.	<p>Current charges for functions are given below. These charges exclude hiring charges for extra furniture, kanats, lighting and flower decorations. The following are the rates for venue which can only be reserved for members and those for members' guests.</p> <p style="text-align: center;">VENUE FOR MEMBERS & MEMBERS' GUESTS</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">VENUE</th> <th style="text-align: center;">CHARGES</th> <th style="text-align: center;">Remarks</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Board Room</td> <td style="text-align: center;">Rs. 10, 000/-</td> <td rowspan="6" style="vertical-align: top;">Plus taxes as applicable and duration 4 hours during Club hours i.e. from 11:00 AM to 11:00 PM.</td> </tr> <tr> <td style="text-align: center;">Dhupia Hall</td> <td style="text-align: center;">Rs. 15, 000/-</td> </tr> <tr> <td style="text-align: center;">Main Lawn</td> <td style="text-align: center;">Rs. 31,000/-</td> </tr> <tr> <td style="text-align: center;">Upper Lawn</td> <td style="text-align: center;">Rs. 15,000/-</td> </tr> <tr> <td style="text-align: center;">Rose Garden</td> <td style="text-align: center;">Rs. 41,000/-</td> </tr> <tr> <td style="text-align: center;">Swimming Pool</td> <td style="text-align: center;">Rs. 15,000/-</td> </tr> </tbody> </table>	VENUE	CHARGES	Remarks	Board Room	Rs. 10, 000/-	Plus taxes as applicable and duration 4 hours during Club hours i.e. from 11:00 AM to 11:00 PM.	Dhupia Hall	Rs. 15, 000/-	Main Lawn	Rs. 31,000/-	Upper Lawn	Rs. 15,000/-	Rose Garden	Rs. 41,000/-	Swimming Pool	Rs. 15,000/-	Charges for venue
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Upper Lawn	Rs. 15,000/-																	
Rose Garden	Rs. 41,000/-																	
Swimming Pool	Rs. 15,000/-																	
5.	The member will only get a confirmed booking after depositing the applicable advance. No tentative booking is permitted.	Booking																
6.	<p>Following charges are required to be deposited at the time of booking:</p> <p>(i) Venue charges</p> <p>(ii) 75% of menu confirmation</p>	Charges for booking																
7.	Maximum of 75% guests in excess of the minimum guaranteed booking will be accepted at the normal rates of the menu ordered. Charges for guests in excess of 100% over the minimum guarantee shall be menu rate plus 100% penalty.	Charges for extra guests																

CHELMSFORD CLUB BYE LAWS

8.	Loss or breakages of crockery, cutlery, glassware etc. will be paid for by the member booking the party.	Loss or breakage						
9.	Loss/damage to the "The Club" property eg. Flower pots, carpets, furnishings, fittings, hangings and so on will be paid for by the member booking the party.	Damage to property						
10.	No outside liquor is permitted to be brought to the Club or utilized in the party by the host and guests. Liquor will be served only as per Delhi Govt Excise Laws.	Liquor						
11.	Afternoon parties must be over by 03:00 PM and evening parties by 11:00 PM.	Timings						
12.	The member has to be present till the conclusion of the party and shall be responsible for the conduct of his guests. Members hosting the parties may kindly ensure that all party vouchers are signed on completion of the party and no alterations will be entertained after the signatures.	Attendance of member						
13.	The amount shall not be included in the monthly bill of the member booking the venue and hosting the party. All booking charges will be paid upfront as per rules.	Amount to be included in monthly bill						
14.	The Club allows only soft background music upto 10:00 PM as per the Supreme Court orders. No DJ with console, dance floor etc. are allowed. However, the Club has few musicians on its panel. The details of their charges are available with the party booking office and these can be booked by the members. No outside music group is allowed to perform in the party.	Playing of Music						
15.	<p>Charges:</p> <p>Taxes as follows shall be charged (Subject to change)</p> <table border="1" style="margin-left: 40px;"> <tr> <td>VAT/GST on Food</td> <td>5%</td> </tr> <tr> <td>VAT/GST on beverages</td> <td>25%</td> </tr> <tr> <td>Service Charges (Club Staff)</td> <td>10% on F&B Bill + Applicable VAT</td> </tr> </table>	VAT/GST on Food	5%	VAT/GST on beverages	25%	Service Charges (Club Staff)	10% on F&B Bill + Applicable VAT	Charges
VAT/GST on Food	5%							
VAT/GST on beverages	25%							
Service Charges (Club Staff)	10% on F&B Bill + Applicable VAT							
B.	Cancellation Charges:							
16.	The venue charges in the case of cancellation of the party shall be forfeited by 10% in case the cancellation request is received 10 days before the date of the party.	Intimation before 10 days						
17.	In case the request is received between 2 to 5 days before the date of the party, the venue charges will be forfeited by 15% and if the cancellation request is received 1 day before the date of the party 100% cancellation charges shall be levied.	Intimation between 2 to 5 days						

CHELMSFORD CLUB BYE LAWS

7 BYE LAWS - BILLIARDS

S. No.	BILLIARDS:	Headings								
1.	The charges for using the Billiards table is Rs. 80/- per hour or part thereof will be levied for the use of a table irrespective of which kind of game or number of players.	Charges								
2.	No member may start a game with the Marker when other members are waiting for a table, while a game which has commenced earlier may be completed.	Marker								
3.	When all available tables are occupied, members desiring to play shall record the fact on the slate provided and must be present on the completion of the previous game or will forfeit their standing.	Reservation of table								
4.	A table may not be reserved for any sort of game for more than 30 minutes.	Time limit on reservation of table								
5.	Dependents of members below the age of 12 years will not be permitted to enter the Billiard room at any time.	Age restrictions								
6.	The Billiards room will remain open during the following hours only: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">For Members</td> <td style="width: 20%;">All days</td> <td style="width: 60%;">02:00 PM to 10:00 PM</td> </tr> <tr> <td rowspan="2" style="width: 20%;">For dependents</td> <td style="width: 20%;">Week days</td> <td style="width: 60%;">02:00 PM to 10:00 PM (in summer)</td> </tr> <tr> <td></td> <td style="width: 60%;">02:00 PM to 10:00 PM (in winter)</td> </tr> </table>	For Members	All days	02:00 PM to 10:00 PM	For dependents	Week days	02:00 PM to 10:00 PM (in summer)		02:00 PM to 10:00 PM (in winter)	Timings
For Members	All days	02:00 PM to 10:00 PM								
For dependents	Week days	02:00 PM to 10:00 PM (in summer)								
		02:00 PM to 10:00 PM (in winter)								
7.	If the cloth or table is damaged by a member, his dependent or his guest, the member will be held responsible and will be charged the whole amount for repairs of the table or cloth as per the market value including the fitment charges. If the damage of cloth or table is serious, he will be charged such further amount as the Secretary may determine. If in the opinion of the Secretary damage was willful, upto 2 times the value may be charged.	Damage to table								
8.	Every game played shall be signed for by at least 02 members or a dependent of a member									
9.	If 2 members are playing, the game will be 30 minutes, in case of 3 or more, the duration of the game will also be 30 minutes	Duration of game								
10.	The Billiard & Snooker room is a “No Smoking” and “Silence Please” room and the same should be adhered to by the users of the room	No Smoking & Silence Zone								
11.	Only permissible snacks will be consumed in the Billiard room.	Snacks								

CHELMSFORD CLUB BYE LAWS

8 BYE LAWS - TENNIS

S.NO.	SPORTS:	HEADING
	THE GUEST RULES AS UNDER SHALL APPLY TO MEMBERS' GUESTS FOR ALL SPORTS VENUES	
I.	TENNIS:	
A.	General Rules:	
1.	The Tennis court will remain open from: - Morning - 07:00 AM to 10:00 AM Evening - 04:00 PM to 08:00 PM	
2.	Only members and their guests may play on the Club courts. A maximum of 02 guests per member may be allowed for tennis during non-monsoon season.	Eligibility
3.	Not more than 02 local guests will be introduced during the month and outstation guests not more than 03 times a month.	Local guests
4.	Charges for guests shall be at the prevailing rates. Both members and guests shall sign the book.	Charges for guests
5.	No guests will be allowed for tennis on Saturdays, Sundays during monsoons when the play is confined only to the hard courts.	Weekends
6.	Tennis balls will not be provided by the Club.	Balls
7.	The courts will be closed on Mondays.	Courts
8.	Dress Regulations: (i) Ladies –Divided skirts / shorts / pants and collared T-Shirt. (ii) Gents –Sports collared shirts, shorts, predominantly white. (iii) White Towel/ Nylon Socks (iv) No jogging shorts/boxer shorts (v) Tennis shoes, predominantly white.	Dress Code
9.	Reservation of Courts by Members a) For morning play, markers courts may be reserved as provided in the bye laws. b) In the afternoon, courts cannot be reserved	Reservation of Courts by Members

CHELMSFORD CLUB BYE LAWS

	<p>except by prior permission of the Member in-charge and at a fee determined by the Sports Committee from time to time.</p> <p>c) Courts for ‘doubles” or “made up fours”.</p> <p>d) All courts are intended primarily for “doubles” or “made up fours”.</p> <p>e) A made up four or doubles is one consisting of:</p> <ul style="list-style-type: none"> (i) Four members (ii) Three members or guest and a marker (iii) Three members or a guest and a dependent <p>However, singles will be permitted on any court if there are other courts available for made up fours. If the court on which singles is being played is the only court left and doubles is waiting then the singles players must vacate the court immediately in favour of the waiting doubles or made up four.</p>	
10.	Members can bring guests as per guest rules. However, guests will not be allowed to play until the member comes and signs in the guest register.	Guest entry

CHELMSFORD CLUB BYE LAWS

9 BYE LAWS - SWIMMING POOL

I.	SWIMMING BATH / POOL:	
1.	The Pool remains open through the months of April to October from 07:00 AM to 10:00 AM (Forenoon) and 04:00 PM to 09:00 PM (Afternoon).	Timings
2.	The charges for guests shall be Rs 150/- per hour. Both member and guest shall sign the guest book.	Charges for guest
3.	Outstation non-members may be brought to the swimming pool as guests @ Rs 150/- day only; but they cannot be introduced on public holidays.	
4.	The Club accepts no responsibility for the safety of property of members or of their guests. Clothing etc. may be left in the dressing rooms, entirely at owners' risk, but members are advised not to leave money or valuable there. If any articles are left with the Club employees the responsibility for safe custody is entirely that of the owner though every reasonable precaution will be taken by the Club employees for the safety of the members' property.	Liability of Club
5.	Members are requested to take a shower before entering the swimming pool.	Hygiene
6.	Private employees are not permitted within the precincts of the Swimming Pool except that they may accompany small children to the children's splash pool.	Restriction on private employees
7.	All ladies and gentlemen who wear long hair should use caps whilst actually in the pool. The same applies to all those gentlemen who sport a beard or side long whiskers.	Use caps for long hair members
8.	Children using the Swimming Pool must be accompanied at all times by a member and under no circumstances should be left unattended in the Swimming Pool. No child of less than 5 years of age is permitted in the Swimming Pool at any time.	Children
9.	Members are not allowed to carry eatables and drinks inside the Swimming Pool.	Eatables not allowed
10.	Persons with injuries, cuts or wounds are not allowed to use the Swimming Pool. All persons must have a shower before entering the Pool.	Injuries

CHELMSFORD CLUB BYE LAWS

11.	Members are not allowed to use any type of elaborate exercise gear or balls which will hinder the other swimmers.	Restriction on water tubes
12.	Utmost hygiene is expected to be maintained inside the pool. Diving is strictly prohibited.	
13.	Dependents are not allowed to bring any guest to the pool or to any part of the Club.	Dependents
14.	Members, their dependents and guests should not go over to the main Club building when they are in their swimming costume, nor should they move about beyond the pool area in swimming costume.	Restriction on movement
15.	All members are requested to cooperate with the Swimming pool staff to ensure cleanliness and hygienic conditions in the bath.	Maintenance of hygiene
16.	Not more than 30 persons will be allowed in the Pool at any one time. Instructions of the life guard will be followed in this regard. This is as per guidelines of the State Government. It is subject to change if the government so desires.	Number of persons in pool

CHELMSFORD CLUB BYE LAWS

10 BYE LAWS - Library

	LIBRARY	
1.	The timings for opening of the Library and Reading Rooms during summer (01:00 PM to 09:00 PM) and winter (01:00 PM to 09:00 PM) will be notified on the onset of summer and winter.	Timings
2.	The Library will be in the charge of such staff as the Committee may decide from time to time. Members are particularly requested to show due consideration to the Librarian and his staff.	In-Charge
3.	The Librarian and his staff have no power to relax the Library Bye Laws. If any member has suggestion/complaint he is requested to submit in writing to the Secretary for transmission to the Library Sub Committee.	Suggestions/ Complaints
4.	A member (Life Member, Permanent Member, Corporate Member, Lady Member) will be issued a Laminated Card @ Rs. 20/- per card. Temporary and affiliated members will not be issued Library card.	Library Card
5.	A list of new books, which are to be put into circulation, will be posted in advance on the Library Notice Board.	Release of New Books
6.	Books shall be returned within 30 days from the date of issue.	Return of Books
7.	If, however, the books are returned after the due date the member shall be liable to pay a fine of Rs 5/- every week for delay for each book.	Fine
8.	After expiry of 60 days, the book will not be accepted for return and the member will, in addition to the fine prescribed above, be liable to pay the cost of replacement of the book as certified by the Secretary, or if the book is not locally available, such compensation for the loss as the Library Sub Committee may decide. If books are not returned after the expiry of the period of 60 days, the cost of the books will be deducted from the member's account without any further notice.	Fine beyond 60 days on return
9.	Books should not be left for return either with the reception or with any of the Club staff, all of whom have orders not to accept such books. All books left with any of the staff will be entirely at the member's risk.	Liability of Member

CHELMSFORD CLUB BYE LAWS

10.	A member returning the book in a damaged condition will be liable to be charged the cost of restoration of the book to its proper condition or its cost.	Damaged Books
11.	If a member reports the loss of a book on or before the due date, he shall be liable for the cost of replacement of the book as certified by the Secretary, or if the book is not locally available, such compensation for the loss as the Library Sub Committee may decide, but not less than the cost of the book.	Reporting on Loss of book
12.	If the loss is reported after due date, but within 60 days, the Member shall, in addition to the payment provided above, be liable to pay such further sum not less than the cost of the book or as decided by the Library Sub Committee.	Reporting on loss of Book within 60 days
13.	Once action has been taken on clause (11) or clause (12) above, the book even if subsequently found will not be accepted.	
14.	<p>Passing of Books to other members is not permitted and a book issued in the name of a member will always be his responsibility.</p> <p>Books will not be taken out of station.</p>	Non-transferability of books
15.	<p>A member may reserve 04 book (either old or new) and 02 old magazines at any one time by sending a written request to the Librarian giving the title and the name of the author.</p> <p>The Library Staff will not be permitted to write these details on behalf of a member.</p>	Reservation of book
16.	Books will not be re-issued / renewed if reserved by other members.	Non issue of reserved books

CHELMSFORD CLUB BYE LAWS

11 BYE LAWS - SQUASH, TAMBOLA, BADMINTON

	SQUASH:						
A.	General Rules;						
1.	There are 02 courts for members and the invited guests	Number of Courts					
2.	Squash Court will be available for members from: <table border="1" data-bbox="256 514 951 590"> <tr> <td>Morning</td> <td>07.00 AM to 10:00 AM</td> </tr> <tr> <td>Evening</td> <td>04:00 PM to 09:00 PM</td> </tr> </table>	Morning	07.00 AM to 10:00 AM	Evening	04:00 PM to 09:00 PM	Timings	
Morning	07.00 AM to 10:00 AM						
Evening	04:00 PM to 09:00 PM						
3.	A register has been kept at the Reception for booking of the court by the members for playing Squash between 07:00 AM to 10:00 AM and between 04:00 PM to 09:00 PM.	Entry in Register					
4.	If any guest accompanies the member, the guest fee @ Rs. 50/- per guest shall be paid at the reception before permitting him to play. The club guest rules shall, however be strictly complied with.	Charges & Rules for guest					
B	Markers Service:						
5.	Services of Markers will be available from 07:00 AM to 10:00 AM and 04:00 PM to 09:00 PM, who will take care of the courts.	Service of Marker					
6.	Charges for the members playing with the Markers during the following timings are as indicated against each. <table border="1" data-bbox="256 1142 1214 1218"> <tr> <td>(a)</td> <td>07.00 AM to 10:00 AM</td> <td rowspan="2">Rs 50/- per guest for both (i) & (ii)</td> </tr> <tr> <td>(b)</td> <td>04:00 PM to 09:00 PM</td> </tr> </table>	(a)	07.00 AM to 10:00 AM	Rs 50/- per guest for both (i) & (ii)	(b)	04:00 PM to 09:00 PM	Charges of Marker
(a)	07.00 AM to 10:00 AM	Rs 50/- per guest for both (i) & (ii)					
(b)	04:00 PM to 09:00 PM						
7.	The members shall sign for these charges in the register kept with the Marker. No separate receipt shall be given to the member. Whenever any member requires he services of a Marker he/she should inform the Marker at least one day in advance.	Registers of Marker					
8.	The courts will be available for play throughout the week, except on their weekly off. The afternoon / evening timings of Squash: Dependents - 04:30 PM to 05:30 PM Members - 07.00 AM to 10:00 AM 04:00 PM to 09:00 PM Hours for play in summer and winter for the morning session will be notified on the Notice Board from time to time.	Timings					

CHELMSFORD CLUB BYE LAWS

C.	Booking of Courts:	
9.	Reserved court if not taken up by the member who reserved it, five minutes after the time of booking may be taken up for play by other members in their order of waiting. The official time will be the time shown by the Squash Courts clock.	Reserved Courts
10.	The court may not be booked for broken period. All bookings will be for full and half an hour.	Period of Booking
11.	Members are not permitted to have more than one court booking standing in their name at any one time. The Marker has been instructed to scrutinize this aspect and cancel all the bookings beyond the permitted booking.	Restriction on booking of courts
12.	Squash courts can only be booked during non-playing hours, or minimum 1 hours' notice be given for the same. No 'On the spot' booking of Squash Court will be accepted.	Booking of Courts
13.	Members playing doubles may play continuously for one hour provided that two of the playing members have consecutive bookings.	Doubles
14.	Only player who has booked the court can play in court at the booked time and no substitute is allowed to play in the place of a member who had booked the court.	No Substitution
15.	Members are advised to use prospective Squash spectacles while playing, besides wearing marking shoes.	Squash Specs
16.	Members are expected to bring their own sports gear including the Squash Balls.	Sports Gear
D.	Rules for Dependent:	
17.	Members are requested NOT to play during dependents timings even if a dependent volunteer to play with any member. However, if no dependents are waiting to play during their stipulated time, any member may utilize the court during this time.	Dependents timings
18.	Dependents of members may play in the court only if no members are waiting to play or when specifically asked by a member to play with him. Dependents of members will have exclusive right to play in all the courts during the period notified separately from time to time.	Courts for Dependents

CHELMSFORD CLUB BYE LAWS

CHELMSFORD CLUB BYE LAWS

BADMINTON

1	There are 01 open air synthetic badminton courts.	Number of Courts
2	Timings– Morning - 07:00 AM to 10:00 AM Evening - 04:00 PM to 09:00 PM Timings may vary as per weather and wind conditions.	Day & Timings
3	Guest Charges @ Rs. 50/- per guest.	Guest Charges
4	Available on first come first served basis.	First come first served
5	Rs. 50/- for playing with Marker for every 30 minutes.	Marker
6	Members are expected to bring their sports gear including the shuttles.	Sports gear
7	Marker services are available, morning and evening @ Rs. 50/- for half hour.	Marker Services

TAMBOLA

A.	General Rules;	
1.	Tambola is played, every Sunday afternoon, in the lawns, during winters and on Friday evenings, in the lawns, in summer.	Day & Timings
2.	A register has been kept at the Reception for making entries by members.	Entry in Register
3.	If any guest accompanies the member, the guest fee @Rs. 50/- per guest shall be paid at the reception before permitting him to play. The club guest rules shall, however be strictly complied with.	Charges & Rules for guest
4.	Tambola Act, shall be duly followed.	Tambola Act

CHELMSFORD CLUB BYE LAWS

12 BYE LAWS – CARDS

S.No.	<u>CARD ROOM</u>	Headings
1.	The normal opening hours of the Card Rooms will be from 03:00 PM to 11:00 PM on all days.	Timings
2.	Playing cards are issued at the prescribed rate. Any member who wishes to play with a new pack on any other day can do so on payment for the pack.	Playing cards
3.	Defective pack i.e where cards are cracked, double folded, have printing errors, will be immediately returned to the room bearer for replacement, duly signed on a chit.	Defective cards
4.	Old playing cards may be purchased by members as per rates fixed by the Management.	Old Playing cards
5.	Rummy will be played in accordance with the “Law of Rummy”; Copies of which are available in the Card room.	Rummy
6.	The number of players at a table shall not exceed 6 in addition to one cutout.	Number of players
7.	The stakes will not exceed Rs 10,000/- No hand that is played will be paid at a rate higher than Rs 10,000/- The prescribed maximum will not be exceeded even at a reserved table. Side betting is strictly forbidden.	Stakes
8.	Cards after use remain the property of the Club. Used pack can be sold to the members as per the rate fixed by the Management.	Pack of cards
9.	In fringement of Card Room Bye Laws by any member would be brought to the notice of the Managing Committee and disciplinary action will be taken.	Disciplinary actions